EAST TROY
COMMUNITY SCHOOL DISTRICT

Committed to the Growth & Success of Each Student, Each Year

TRANSPORTATION FORM

STUDENT INFORMATION *(only one form is needed per family if transportation information is the same)*

Last Name:_____ First Name:_____ Grade:_____ School:_____

Last Name:_____ First Name:_____ Grade:_____ School:_____

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Last Name:_____ First Name:_____ Grade:_____ School:_____

Last Name:_____ First Name:_____ Grade:_____ School:_____

TRANSPORTATION INFORMATION

Home Address:_____ City:_____ St:_____ Zip:_____

	M	T	W	TH	F	List address, ONLY if **different** than home address above
Bus **TO and FROM** school to/from home address:	☐	☐	☐	☐	☐	
Bus **TO** school only from home address:	☐	☐	☐	☐	☐	
Bus **FROM** school only to home address:	☐	☐	☐	☐	☐	
Picked up:	☐	☐	☐	☐	☐	
Walker:	☐	☐	☐	☐	☐	
Drive self - High School:	☐	☐	☐	☐	☐	

Special Request/Day Variant Request *(if not indicated above)*:

_____

BOARD POLICY AND GUIDELINES

Board Policy 443.2 Student Bus Conduct regulations are to be used as a guide for school officials, drivers, and students in determining proper behavior on school buses and protection of students riding the bus in accordance with section 121.52(2) of the state statutes. Students are expected to abide by all the rules of conduct established by the school board, district administrator or other school officials under section 120.13 (1) of the state statutes. The complete policy and bus rules can be found on the East Troy School District website at www.easttroy.k12.wi.us or you can request a printed copy from the district office.

Reminders for all families:

◆ Transportation may not include door to door service. Students must be ready and waiting at the location designated by the bus company.
◆ The ride may not arrive or return every day at the same time, please be patient.
◆ All pick up/drop offs must be at the same location on the same day of the week. Inconsistent drop offs and/or pickups will not be allowed.
◆ **Changes to the rides must be notified before 2 p.m.** This will not take effect until the next day.
◆ Children must behave appropriately and follow all bus rules or the ride may be stopped. If this happens, it will be your responsibility to get your child to school.

HOMELESS FAMILIES LIVING OUTSIDE OF THE DISTRICT

The East Troy Community School District provides transportation services to families protected by the McKinney-Vento Homeless Assistance Act

Additional reminders:

◆ The homeless liaison and the family will talk at least every 2 weeks about transportation, housing, and any other needs or supports to help stabilize the family.
◆ If accessing emergency shelter or experiencing high mobility, you must meet the bus at end of day. If no one is available to receive them, students will be taken back to the district and it will be your responsibility to pick them up there.
◆ If your child(ren) are **not going to ride for any reason** you must call (262) 642-6790 to cancel the ride **and** also call your child(ren)'s school office to let them know. If your child(ren) do not use the ride and you did not notify the transportation department, it is called a "o load." After 3 "o loads," the ride will stop and you will have to meet with the homeless liaison to reinstate the ride.
◆ **If your student "o loads" in the morning, the ride home is automatically cancelled for that day**. If your child does attend school that day it is your responsibility to call school **and** the transportation department to get the afternoon ride set up again for that day.
◆ Same day ride changes will only be made for families experiencing extreme mobility.
◆ When transportation crosses district boundaries, the second school district will be informed of the mode, names and dates for the purpose of sharing costs.

PARENT/GUARDIAN SIGNATURE

I have read and understand the above policies and guidelines.

Parent/Guardian Signature:_____ Date:_____

QUESTIONS? Transportation Information: (262) 642-6790 or (262) 642-6760 x 5901 • Homeless Information: (262) 642-6760 x 5242